
COUNCIL

BULLETIN

Issue Number 40/2018
Friday, 5 October 2018



Compiled, designed and produced by
The Directorate of Governance - Democratic Services

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted		
TBC	To be confirmed		Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 8 October 2018 – 14 October 2018

Monday 8 October	6.00pm	Member Training - Speed Reading on Electronic Devices		CR1
Tuesday 9 October	7.00pm	Epping Forest Youth Council		CC
Wednesday 10 October	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 11 October				
Friday 12 October				
Saturday 13 October				
Sunday 14 October				

Week Two: 15 October 2018 – 21 October 2018

Monday 15 October	7.00pm	Joint Consultative Committee		CR1
Tuesday 16 October	7.30pm	Resources Select Committee		CR1
Wednesday 17 October	2.30pm 6.30pm 7.30pm	Licensing Committee Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CC CR1 CC
Thursday 18 October	7.00pm	Cabinet		CC
Friday 19 October				
Saturday 20 October				
Sunday 21 October				

Week Three: 22 October 2018 – 28 October 2018

Monday 22 October				
Tuesday 23 October	7.15pm	Governance Select Committee		CR1
Wednesday 24 October	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 25 October	7.30pm	Asset Management and Economic Development Cabinet Committee		CC
Friday 26 October				
Saturday 27 October				
Sunday 28 October				

Week Four: 29 October 2018 – 4 November 2018

Monday 29 October	7.30pm	Overview and Scrutiny Committee		CC
Tuesday 30 October	6.30pm	Member Training – Risk Management		CR1
Wednesday 31 October				
Thursday 1 November	6.30pm 7.30pm	Chairman's Briefing – Council Council		CR1 CC
Friday November				
Saturday 3 November				
Sunday 4 November				

PART B - GENERAL INFORMATION

1. COUNTRYCARE OCTOBER VOLUNTEER DAYS (Pages 13 - 14)

Please see attached.

2. MEMBER TRAINING REMINDER - RISK MANAGEMENT

Please be reminded of the following Member Training.

SUBJECT: Risk Management
DATE(S) 30 October 2018
VENUE: Committee Room 1
TIME/DURATION: 6.30 pm – 8.00 pm

WHY YOU SHOULD COME TO THIS COURSE:

Risk Management is the process of identifying risks, evaluating their potential consequences and determining the most effective methods of controlling them and/or responding to them. It is not an end in itself. Rather, risk management is a means of minimising the costs and disruption to the organisation caused by undesired events.

To manage risk effectively, the risk associated with each policy option or service delivery method needs to be systematically identified, analysed, prioritised, controlled and monitored. This process is referred to as the risk management cycle and the course will consider each part of the cycle drawing on practical examples from the Council's Corporate Risk Register.

COURSE DESIGNATION:

Mandatory for Members of the Audit & Governance Committee and Members of the Finance & Performance Management Cabinet Committee
Desirable for all

We have the following noted as attending;

Peter Bolton
Rose Brookes
Steven Heather
Lynn Hughes
Sam Kane
David Stocker

Would other Members who will be attending kindly advise Kim Partridge
kpartridge@eppingforestdc.gov.uk

(Further information: Kim Partridge ext 4443)

3. MEMBER TRAINING REMINDER - EQUALITIES

Please be reminded of the following Member Training.

SUBJECT: Equality
DATE(S) 6 November 2018
VENUE: Committee Room 1
TIME/DURATION: 7pm~9pm

WHY YOU SHOULD COME TO THIS COURSE:

Local councillors stand for election because they want to make a difference and have a real commitment to fairness and opportunity. This course explains how the Council seeks to deliver equality and fairness, the terms used, the legal obligations and how an understanding of equality can help to deliver better services. This course will provide members with an understanding of the principles of equality and the importance of this both for their own role and the Council.

SUMMARY OF COURSE CONTENT

What equality is (and what it isn't), including recognising equality issues;

Equality and the Council, including:

- legislation overview;
- the dual role of employer and service provider;
- the importance of showing due regard;
- the Council's approach to equality;

A member's role in equality, including;

- improving services via scrutiny;
- being a community leader for equality;
- how to show due regard in decision making;
- sharing information;
- promoting community cohesion;

What a council performing well on equality looks like and top tips on equality for elected members.

We have the following noted as attending;

Peter Bolton
Heather Brady
Ian Hadley
Steven Heather
Helen Kane
Steven Neville
David Stocker
Janet Whitehouse

Would other Members who will be attending kindly advise Kim Partridge
kpartridge@eppingforestdc.gov.uk

(Further information: Kim Partridge ext 4443)

4. CHAIRMAN'S DIARY (Pages 15 - 16)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Ongar Community Sports Trust

Address of Premises: Jubilee Park Pavilion, Love Lane, Ongar, Essex, CM5 9BL
Brief details of the nature of the application: Club Premises Application

The Provision of Live Music

Monday to Thursday 10.00 – 23.00 Friday to Saturday 10.00 – 00.00(midnight)
Sunday 10.00 – 22.00

The Provision of Recorded Music

Monday to Thursday 10.00 – 23.00 Friday to Saturday 10.00 – 00.00(midnight)
Sunday 10.00 – 22.00

The Supply of Alcohol

Monday to Thursday 11.00 – 23.00 Friday to Saturday 11.00 – 00.00(midnight)
Sunday 11.00 – 23.00

The opening hours of the premises will be Monday to Thursday 11.00 – 23.00 Friday
to Saturday 11.00 – 00.00(midnight) Sunday 11.00 – 23.00

Consultation Period From: 27th September 2018 to 24th October 2018

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Officer

Kim Tuckey 01992 564034
Sarah Moran 01992 564270
Nuala Clark 01992 564340
Joanne Owen 01992 56 4721
Debbie Houghton 01992 564336

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

EPF/2654/17 – The Chequers Matching Green Matching Essex CM17 0PZ –
Proposed rear extension to enclose existing outdoor dining area – Steve Andrews
ext. 4337 – Written reps

2. Forthcoming Planning Inquiries/Hearings -

None this week

3. Enforcement Appeals

None this week

4. Appeal Decisions

None this week

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.